**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

You are hereby summoned to attend an ORDINARY MEETING of the Parish Council to be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 21st September 2021 at 7:30pm,** to transact the following business:

Signed: Gemma Lake Date: 14TH September 2021

Clerk to the Heybridge Basin Parish Council.

**Members of the public and Press are welcome to attend the meeting.**

**Please ensure that all mobile phones are switched to silent for the duration of the meeting.**

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any person attending with the intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Correspondence from Parishioners:**
7. E-mail RE: Heybridge, Gravel Pits.
8. E-mail RE: Verbal reports at meetings.
9. **To sign as a correct record the minutes of the meeting held on 17th August 2021. (Appendix 1)**
10. **Finance.**
11. To approve
12. Payment requests for August/September 2021 *(schedule to be circulated).*
13. Receipts for August/September 2021 *(schedule to be circulated).*
14. **Public Space Protection Order Consultation**
15. To receive an update from Councillor Heubner and agree any action to be taken.
16. **Emergency Planning**
17. To receive an update from Councillor Lawson and agree any action to be taken.
18. **Funding**
19. To receive an update from Councillor Bryson as to whether the Heybridge Basin Sailing Association qualify for the Covid 19 Grass roots fund by EALC and agree any action to be taken.
20. To consider the Covid-Safe Community Buildings Fund and agree any action to be taken.
21. **Litter Picking**
22. To receive a report from Councillor Schnurr and agree any action to be taken.
23. **Planning Applications**
24. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*
25. **Clerk’s Report**
26. To receive a verbal report from the Clerk about any outstanding matters and to take action as required, to include:
27. Bank Mandate
28. Councillor training
29. ECC Locality fund
30. Local Street Improvement Scheme
31. **To receive questions from members of the public**
32. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
33. **Essex Waterways**
34. To consider a proposal from Essex Waterways.
35. **Daisy Meadow Car Park**
36. To receive reports from the chair and/or the clerk and agree any action to be taken *(to be circulated)*

Provisional Date of Next Council Meeting 19th October 2021

Clerk Contact details: [clerk@heybridgebasinpc.org.uk](mailto:heybridgebasinpc@gmail.com)

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)